

Grindon Parish Hall
Annual General Meeting
1 July 2025 at Grindon Parish Hall

Trustees in Attendance:	Chris Chapman (Chair), Jeff Gillson, Kelly Knapp (Secretary), Nicky Settle, and Lynne Williams
Trustee Apologies:	John Tait
Other Attendees:	Members of the Community

1. Welcome & Introductions

Noted: The Chair introduced the Grindon Parish Hall (“GPH”) Trustees; and welcomed members of the community that were in attendance.

2. Minutes of the 7 May 2024 Meeting

Noted: The minutes of the previous Annual General Meeting, held on 7 May 2024, were made publicly available following the meeting; they had been posted, for a period of time, on the Parish Hall’s notice board and the Parish Council’s notice board. No proposed amendments to the minutes were received.

3. Chair’s Report

Noted:

- a. An Annual Report outlining the Charitable Incorporated Organisation’s (CIO) key achievements for 2024-25 was presented by the Chair:
 - i. Investment in the fabric of the Parish Hall building that included installation of solar panels; redecoration of the Meeting Room and installation of a new television; installation of an access ramp to the Hall’s north door; installation of wall buffers throughout the Hall; and acquisition of a storage shed.
 - ii. Securing over £32k in grant funding to help support the maintenance of the Parish Hall and the delivery of community activities. Grant funding was utilised to launch a Youth Club that provides free social activities to children from the Village and surrounding communities on a regular basis.
 - iii. Promoting the Parish Hall through the development and launch of a new website and the production and distribution of marketing materials. As a result, new regular activities were taking place in the Hall.
 - iv. Attracting new volunteers that included two new GPH Trustees and several volunteers who are supporting the Youth Club.
 - v. Maintaining Hall Hire fees for a fourth year running.
- b. The Annual Report outlined the CIO’s objectives for 2025-26:
 - i. Ongoing investment in the fabric of the Parish Hall that will include internal and external painting; sanding and varnishing wooden flooring; replacing facias

Chair Approved

and soffits; acquiring relevant equipment and/or furniture for Hall events; and soft landscaping.

- ii. Ongoing sponsorship of community activities within the Parish Hall that will include the continuation of the Youth Club; the launch of youth events over the school holidays; and the launch of a regular activity with the aim of promoting interaction amongst members of the community.
 - iii. Continuing to secure grants and other third-party funding to the CIO.
- c. The discussion resulted in suggestions from members of the community, specifically related to the utilisation of grant funding for community events. Two free events would be piloted and other suggestions would be explored by the Trustees taking into consideration feedback from the pilot events.
- i. The Parish Hall will be used to host a “Summer of Fun” offering a day of children’s activities each week during the upcoming summer holidays, except for weeks where the Hall will be closed for scheduled repairs and maintenance. The “Summer of Fun” will be open to children from the Village and the surrounding communities, and its success will require the support of volunteers.
 - ii. GPH volunteers will pilot a weekly event using the Parish Hall to host a social gathering opportunity. The event’s timing will be determined based on a day / time when the Hall was not being utilised.
- d. Supporters of the Parish Hall were thanked for their ongoing commitment and support and the members of the community were thanked for their constructive feedback that was provided during the meeting.

4. Any Other Business

Noted: There was no additional business.

5. Date of Next Meeting

Agreed: The date of the next Annual General Meeting would be communicated in 2026, nearer to the date.